



**EULESS PARKS &  
COMMUNITY SERVICES**

**Registration Form  
2025 Arbor Daze Kidz Zone**

**Registration Deadline: April 4th, 2025**

April 26th, 2025 from 10:00 am – 9:00 pm      Vendors Arrive @ **8:00 – 9:30am**

Glade Parks, 2701 Rio Grande Blvd Euless Texas 76039, 817-685-1663

The City of Euless would like to invite you to participate in our annual Arbor Daze event on April 26th, 2025. Your business will have the opportunity to advertise to 1,000+ people, participate in our Kidz Zone tent, and pass out marketing material. In the past, the most successful tables have had games and prizes.

**PART 1**

Name of Business/Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Person(s) Attending: \_\_\_\_\_  
Address: \_\_\_\_\_  
Daytime Phone & E-mail Address: \_\_\_\_\_

The City of Euless will provide each vendor with a table (8 ft x 2.5 ft) and two chairs. If you are bringing a laptop or electrical device please be aware that outlets are limited. Should you require additional display space, please contact Justin Pickens at 817-685-1663.

**\*NEW\***

This year, we will be collecting feedback from event-goers and awarding the best vendor a prize, so be sure to bring something fun!

Each vendor is recommended to provide the following for the event (please initial which will be brought):

\_\_\_\_\_ **Table Sign & Table Cover**

\_\_\_\_\_ **Handouts**

\_\_\_\_\_ **Prizes** (Marketing materials, coupons, gift cards, prizes)

\_\_\_\_\_ **A Fun Activity** - Please describe your activity here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PART 2

### Event Rules:

- Set Up Time: 8:00 am – 9:30 am
- Break Down Time: 8:50 pm – 9:30 pm
- No materials outside of designated table space (unless approved). Materials may be stored under your table, however please be sure to conceal these items with your table cover.
- You are required to supply your own table sign, table cover, handouts, and table activity.
- Your materials must specifically represent your business/organization. Political or campaigning materials are not allowed.
- No direct sales are allowed. You may provide a sign-up sheet for employees who wish to be contacted outside of the event.
- Electrical outlets are limited. Please notify us in advance should you need access.
- Registration deadline is Friday, April 4th, 2025. Your form must be completed **in full**.
- The City reserves the right to request the removal of any items deemed illegal or in poor taste.
- The City of Euless is not responsible for any stolen, damaged, or lost products, materials, or supplies during your participation at the event.
- The City is not responsible for the duplication of items among vendors.
- Parking is limited; please try to carpool if more than one individual is attending. Parking map will be attached for vendors.

All vendors are expected to conduct themselves in a professional manner. Any unruly conduct, refusal to follow rules or use of foul language will be considered grounds for expulsion from the event.

## PART 3

### Agreement:

I agree with the provisions provided to me in this packet.

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Vendor:	Print Name	Signature	Date
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Please feel free to e-mail your completed form:

Email: [jpickens@eulesstx.gov](mailto:jpickens@eulesstx.gov)

Mail:

Justin Pickens  
300 W Midway Dr  
Euless, TX 76039